**Participant Transport Training Assessment**

This form evaluates the progress of transport skills development and should be completed each month.

|  |  |
| --- | --- |
| Participant |  |
|  |  |
| Support worker |  |
|  |  |
| Month/Year |  |

Using the key below please indicate the participants current level of transport skills.

**0** = Physical prompts/zero response; no indication of what is going on and requires extensive training

**1** = Verbal prompts or gesture initiative; needs to be told or led in skills

**2** = Reassurance; knows but looks for approval from trainer

**3** = Without assistance; completes skills safely and correctly

**n/a** = not applicable

|  |  |
| --- | --- |
| Transport skills | Rating |
| Leaves home and arrives at the transit stop on time |  |
| Travels to and from the stop using a route that is both safe and the most appropriate |  |
| Demonstrates safe street crossing techniques |  |
| Carries an appropriate identification card |  |
| Stands at the transit stop or terminal in an appropriate place |  |
| Has the correct fare or Greencard ready to use |  |
| Identifies the correct bus via number, colour, style and/or inquiry |  |
| Signals to the operator for the bus to stop |  |
| Boards the bus through the front entrance |  |
| Greets the driver and gives the destination details |  |
| Shows the driver the bus pass, ticket, or transfer |  |
| Places the correct fare in the proper place or taps the Greencard on the machine |  |
| Selects an appropriate place to sit or stand on the bus |  |
| Knows and recognises landmarks |  |
| Sits or stands properly and safely while on the bus |  |
| Displays proper behaviour while on the bus |  |
| Understands the symbols associated with the bus (wheel chair sign) |  |
| Knows and follows the rules of the bus |  |
| Remains alert throughout the trip |  |
| Signals for a stop at the appropriate time |  |
| Exits the bus through the appropriate door |  |
| Travels to and from necessary transfer points using the most direct and safe route |  |
| Behaves appropriately with strangers |  |
| Identifies/recalls emergency contact numbers |  |
| Identifies community workers |  |
| Is aware of what to do if lost or sick |  |
| Is aware of what to do if identified the bus is missed |  |
| Reads bus timetables and/or identifies appropriate routes |  |
| Can navigate back to the bus stop without assistance |  |

Once complete, return form to [tanya@allaboutyou.org.au](mailto:tanya@allaboutyou.org.au)